

KEEP

IN TOUCH

Kansas Enterprise Electronic Preservation

September-October 2011 – Issue 11

Project Team Changes

The KEEP project team has been undergoing some changes. As we mentioned in the last newsletter, Don Heiman has retired and is no longer part of the KEEP Steering Committee. Don's contributions to KEEP were highlighted in the last newsletter.

The Legislative Computer Services staff members, who expertly configured and managed the prototype infrastructure, are in the process of transitioning the ongoing management of the KEEP infrastructure to staff members at COMPACT and KSHS. We want to express our thanks to Terri Clark, Mike Baker, and Dave Larsen for all the support they provided to the KEEP Prototype.

Lastly, we are bidding goodbye to Terri Clark as the KEEP co-project manager as she has been assigned other duties. We would not have made as much progress as we have to date without her leadership and guidance. She had primary responsibility for project management reporting, for being the liaison between KEEP and KLISS, and for coordinating with Legislative Computer Services staff members and COMPACT. Most importantly, she has contributed greatly

to shaping the vision for KEEP and helping articulate the need for a trusted digital repository for the state of Kansas. Her input was always thoughtful and she challenged us to articulate assumptions to build a stronger case for KEEP.

Terri Clark has provided invaluable assistance to KEEP and her leadership will be missed. We are glad that she will continue to be a member of the KEEP development team.

Building the Production System

The Kansas Historical Society and Propylon are in the process of signing a memorandum of understanding and a task order to continue work on the productions system. Initial efforts will focus on creating ingest enhancements that will include the following:

- Inbound authentication: authenticating agency staff and/or machines submitting records to KEEP
- SIP creation tools: creating submission information package (SIP) creation tools to assist agency staff to prepare and transfer records to the KEEP repository
- Submission agreement validation: developing submission agreement

validation rules to ensure that the correct records and metadata have been transferred to the KEEP repository

When these enhancements are completed later this fall, KEEP will be capable of ingesting agency records in a production environment.

KEEP Project Staff

Executive Sponsor

Pat Michaelis, director, State Archives Division, Kansas Historical Society

Project Manager

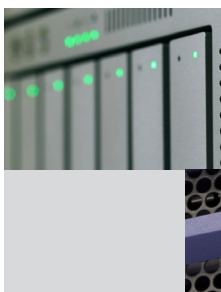
Matt Veatch, state archivist, Kansas Historical Society

Development team

Duncan Friend, Department of Administration

Terri Clark, Legislative Computer Services

Check the KEEP website for updates on the project. The URL is <http://keep.ks.gov>, and it contains information about the project, past issues of this newsletter, project documents, and presentations given by KEEP team members.



This newsletter will be issued bimonthly via an email distribution list. Please contact Pat Michaelis at pmichaelis@kshs.org; 785-272-8681, ext. 270; to be added to the list. If you would prefer to receive a paper copy, please let Pat know.

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